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## SHIBPUR DINOBUNDHOO INSTITUTION (COLLEGE)

Degree & P.G. College (Affiliated to the University of Calcutta) Re-Accredited with "B" Grade (2.50/4.00 CGPA) by NAAC

Dated: 31/03/2020

## **Staff NOTICE**

EXTENSION of Suspension of Classes till 15th April, 2020

(to combat the spread of Novel Corona Virus)

In continuation of the NOTICE Dated 14/03/2020 (issued by the undersigned), it is hereby notified (to ALL the staff of the college) that the college including Office, Library, PG Section, NSOU Study Centre and DDE-VU Centre will remain closed till 15th April, 2020 (vide Memo No. 07-Pr. Secy-HED/2020 Dated 17/03/2020 issued by the Principal Secretary to the Govt. of West Bengal).

- In continuation of the NOTICE Dated 15/03/2020 (issued by the undersigned), it is hereby instructed (to ALL the staff of the college) NOT to Leave their STATION(s) till 15th April, 2020, because the college authority may require their services as and when required during the period ( as directed by the University of Calcutta or Govt. of West Bengal).
- In continuation of the NOTICE Dated 15/03/2020 (issued by the undersigned), it is hereby instructed (to ALL the staff of the college) to follow the "NOTICES (UG/PG/NSOU)" section of the College Website (www.sdbic.ac.in) for updates and instruction. They are further instructed to frequently check their email Box.
- In continuation of the Work from Home NOTICE Dated 15/03/2020 and the subsequent series of Instruction (issued by the undersigned), it is hereby instructed (to ALL the TEACHING staff of the college) to follow "Work from Home: Effective Teaching-Learning Culture" till 15th April, 2020 as per Standard Operating Procedure(as described in points no. 1, 2 & 3 in the said Notice dated 15/03/2020)so that the students are not left unattended by the teachers.

412/1,G.T.Road(S),Howrah-711 102 #Ph: 033-2688-0496 (Principal), 033-2688-0344 (Office) E-mail: sdbicollege1948@gmail.com Website: www.sdbic.ac.in